AGENDA

CONNECTIVITY Ad Hoc COMMITTEE

Friday, September 10, 2021
10:00 a.m.
Via Zoom Meeting
9 James Street, Parry Sound, Ontario

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1. CALL TO ORDER & APPROVAL OF MINUTES

"**THAT** the September 10th, 2021 Connectivity Ad Hoc Committee Agenda, be approved."

2. DISCLOSURE OF PECUNAIRY INTEREST

3. DEPUTATION

Bell Representative – Matthew Henderson

4. NEXT MEETING

5. ADJOURNMENT

"**THAT** the Connectivity Ad Hoc Committee does hereby adjourn at _____ a.m."

MEMORANDUM

To: All Senior Staff

From: Maryann Weaver, Clerk

Date: September 8, 2021

Re: Meetings – Procedural Reminder

I would offer this reminder to Council/Committee Members. To avoid even the perception of an illegal meeting, ensure that all business/discussions are deliberated at an official and public meeting. See below.

As per the Municipal Act and the Township Procedural By-law regarding meetings and roles and responsibilities of Members of Council and Staff:

1. All meetings should be organized through the Municipal Clerk, or designate. This includes, the preparation of an agenda, meeting invitation, minutes etc.

2. An agenda should be prepared and posted on the website one week prior to the meeting. For Special Meetings, the notice requirement is 48 hours.

3. All meetings must be open to the public, unless matters/items fall under Section 239(2) of the Municipal Act closed meeting exceptions.

4. What constitutes a meeting:

"meeting" means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where,

(a) a quorum of members is present, and

(b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

"Quorum of Council" shall mean more than 50% of the eligible voting members of Council or a Committee.

For example: for a Council of 10 members, quorum would be 6 members

for a Committee of 3 members, quorum would be 2 members

If you have any questions, or require further explanation, please contact me.

Maryann