



**MINUTES**  
**COMMITTEE OF THE WHOLE**  
**April 21, 2022**  
**Via Zoom Meeting**  
**9 James Street, Parry Sound, Ontario**

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Council Members Present: Reeve: Bert Liverance  
Councillors: Greg Andrews Ward 1  
Laurie Emery Ward 1  
Peter Frost Ward 2  
Earl Manners Ward 3  
Scott Sheard Ward 3  
David Ashley Ward 4  
Alice Barton Ward 4  
Rick Zanussi Ward 4  
Ian Mead Ward 5  
Dan MacLeod Ward 6

Staff Present: John Fior, Chief Administrative Officer  
Maryann Martin, Clerk  
Joe Villeneuve, Manager of Corporate Services  
Cale Henderson, Manager of Development & Environmental Services  
Greg Mariotti, Manager of Operational Services  
Erin Robinson, Chief Financial Officer/ Treasurer  
Alana Torresan, Executive Assistant

**1. FINANCE AND ADMINISTRATION**

**2022 Budget**

Erin Robinson provided the Committee with a summary of the 2022 Budget, highlighting notable operational budget variances and capital expenditures.

Councillor Emery and Councillor Andrews expressed concerns with the proposed Parry Sound District Museum donation amount, noting concerns of the increase every year.

The Committee discussed the subject and directed the Museum Board representatives to raise the Township's concerns and work with Museum staff to ensure the organization is not solely reliant on municipal contributions moving forward.

Councillor Emery reported on a last minute donation request of \$3500 for Arts on the Bay for their summer dinner theater events at the Pointe au Baril Community Center. The Committee was in agreement with the donations of \$1000 to Whispering River Music and \$3500 to Arts on the Bay.

Staff was directed to bring the respective by-laws forward to the April Council Meeting.

**Fire Protection Services Agreement – Blackstone Lake Area**

Maryann Martin reported that Seguin Township has agreed to renew the Blackstone Lake area fire protection services agreement for an additional five-year term. Aside from six properties being added to the response coverage list, there are no proposed changes to the terms or fee structure.

Staff was directed to bring a by-law forward to the April Council Meeting.

**Restricted Acts of Council -Lame Duck Period**

Maryann Martin provided the Committee with a brief overview of the 'Lame Duck' position and the potential restricted acts of Council should a 'Lame Duck Council' be declared in the Archipelago during the Municipal Election process.

Staff was directed to bring a by-law forward to the April Council Meeting.

**Amend Procedural By-law to Allow for Hybrid Meetings, and other minor amendments**

Maryann Martin presented her recommended amendments to the Procedural by-law, which included the approval and definition of hybrid meetings, additional wording to the definition of quorum of Council, the inclusion of a traditional land acknowledgment statement, and additional deputation time allotment.

Staff was directed to bring a by-law forward to the April Council Meeting.

**By-law Enforcement Services & Fire Prevention and Education Services. Cancode Safety Services Inc. - Contract Renewal**

Joe Villeneuve provided a brief summary of the history of the Archipelago's by-law enforcement agreement with Cancode Safety Services Inc. Mr. Villeneuve reported that the new agreement reflects the recent approved changes to the by-law department, which involve the hiring of a new employee, and Cancode Safety taking on a training/mentoring role during this period.

Staff was directed to bring a by-law forward to the April Council Meeting.

The Committee recessed for a break at 10:48 a.m. and resumed business at 11:06 a.m.

### Legal Update

No issues were raised.

## 2. PLANNING AND BUILDING

### Schonenberger, Paul et al, Heming, Peter, et al Ministry of Northern Development, Mines, Natural Resources and Forestry Work Permit – Road extension over Crown land

Cale Henderson provided the Committee with an overview of the recent application to the Ministry of Northern Development, Mines Natural Resources and Forestry (NDMNR) to realign a portion of Raby's Road, a privately maintained road, in order to maintain road access to two residential properties.

Staff was directed to bring a by-law forward to the April Council Meeting.

### Healey Lake Dam - West Outlet

Cale Henderson reported that staff recently met with Councillor MacLeod to discuss the Healey Lake community's concerns regarding the state of the Healey Lake Dam and the difficulties that the Healey Lake Property Owners Association has encountered when attempting to discuss the issue with the Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNR). Mr. Henderson's report recommended that Council direct staff to contact NDMNR to discuss the community's concerns and request an update and additional information on the timing of the planned upgrades to the Healey Lake Dam.

Staff was directed to bring a resolution forward to the April Council Meeting.

### Building Permit Summary

No issues were raised.

Cale Henderson provided the Committee with a verbal update on the topic of floating cottages. Mr. Henderson reported that himself and Councillor Frost were asked to join Georgian Bay Association's new strategic committee to develop recommendations to address the floating cottage issue.

Staff was directed to bring a resolution forward to the April Council Meeting.

### 3. ENVIRONMENT

#### **Seabins – Memorandum of Understanding to transfer ownership to TOA**

Cale Henderson provided the Committee with a short synopsis of the history of the seabin program and Georgian Bay Forever's (GBF) request that the Township enter into a Memorandum of Understanding to obtain full ownership of the seabins and commit to continue to collect data in partnership with the GBF.

The Committee discussed the topic and opportunities to partner with water based Archipelago businesses for future seabin location sites.

Staff was directed to bring a by-law forward to the April Council Meeting.

The Committee inquired about the Foodcyler program. Greg Mariotti reported that a report on the proposed program will be brought to the May Committee of the Whole Meeting.

### 4. PUBLIC WORKS

#### **Operational Services Update**

Greg Mariotti reported on various recent public work activities and initiatives.

Mr. Mariotti provided an update on the flare disposal days scheduled for this summer and the Township's Federation of Canadian Municipalities' 2022 Sustainable Communities Award submission, the installation of an HRV system in the Township's Municipal Office, and the submission of funding applications to purchase exercise equipment and addition roof insulation for the Pointe au Baril Community Centre.

Mr. Mariotti informed the Committee that an increased amount of falling rocks has been identified along Blackstone-Crane Lake Road and that caution signs have been posted to alert drivers. Options to remedy the issue are currently being investigated.

Mr. Mariotti reported that Doug Steiner, owner of the Bob Murray sculpture that has been offered as a donation to the Township, will be making a deputation at tomorrow's Council Meeting to answer any additional questions prior to Council's decision to accept the donation.

#### **Request for Additional Fleet Equipment**

Greg Mariotti provided the Committee with an overview of the Township's current fleet equipment inventory and staff's recommendation to purchase a new freightliner truck with plow and sander capabilities to replace two older vehicles currently in the fleet.

Staff was directed to bring a resolution forward to the April Council Meeting.

**Pointe au Baril Facilities Plan**

Greg Mariotti provided the Committee with a brief synopsis of Council's recent discussions pertaining to development opportunities in Pointe au Baril. Having invested over two million dollars in capital projects and upgrades to Pointe au Baril facilities over the last five years, Mr. Mariotti reported that it is in the Township's best interest to begin the first steps of developing a formal outdoor facilities plan for the Pointe au Baril settlement area. Mr. Mariotti highlighted the significant costs associated with plans of this nature and informed the Committee that staff has reached out to Mitacs, a non-profit national research organization with Canadian academia ties, to discuss opportunities to develop a plan at a lesser cost. Once staff receives a quote from Mitacs, a follow-up report will be brought back to the Council for further direction.

**5. HUMAN RESOURCES**

**Closed Meeting**

**Moved by Councillor Zanussi  
Seconded by Councillor Manners**

**NOW THEREFORE BE IT RESOLVED** that the Human Resources Committee move into a CLOSED MEETING at 12:24 p.m., pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board employees.

**i) Human Resource Matters**

Carried.

**Open Meeting**

**Moved by Councillor Emery  
Seconded by Councillor MacLeod**

**NOW THEREFORE BE IT RESOLVED** that the Human Resources Committee move out of a CLOSED MEETING at 12:37 p.m.

Carried.

**6. ADJOURNMENT**

Meeting adjourned at 12:38 p.m.

**TOWNSHIP OF THE ARCHIPELAGO**

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Bert Liverance, Reeve

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Maryann Martin, Clerk

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