

Corporation of the Township of The Archipelago



**MINUTES
MEETING OF COUNCIL**

**February 18, 2022
9 James Street, Parry Sound, Ontario
Via Zoom Meeting**

Council Members Present: Reeve: Bert Liverance
 Councillors: Greg Andrews Ward 1
 Laurie Emery Ward 1
 Peter Frost Ward 2
 Earl Manners Ward 3
 Scott Sheard Ward 3
 David Ashley Ward 4
 Alice Barton Ward 4
 Rick Zanussi Ward 4
 Ian Mead Ward 5
 Dan MacLeod Ward 6 (left mtg @ 12:02pm)

Staff Present: John Fior, Chief Administrative Officer
 Maryann Martin, Clerk
 Cale Henderson, Manager of Development & Environmental Services
 Greg Mariotti, Manager of Operational Services
 Erin Robinson, Chief Financial Officer/Treasurer
 Joe Villeneuve, Manager of Corporate Services
 Alana Torresan, Executive Assistant

1. CALL TO ORDER

The meeting was called to order at 9:16 a.m., and commenced with the singing of the National Anthem, Roll Call, and the Traditional Land Acknowledgment Statement.

2. APPROVAL OF AGENDA

**22-010 Moved by Councillor Mead
 Seconded by Councillor Andrews**

NOW THEREFORE BE IT RESOLVED that the February 18, 2022 Revised Council Meeting Agenda, be approved.

Carried.

3. MINUTES OF THE PREVIOUS MEETING

Regular Meeting of Council

**22-011 Moved by Councillor Frost
 Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Regular Meeting of Council held on January 14, 2022, be approved.

Carried.

Committee of the Whole Meeting

22-012

**Moved by Councillor Manners
Seconded by Councillor Zanussi**

NOW THEREFORE BE IT RESOLVED that the Minutes of the Committee of the Whole Meeting held on January 13, 2022, be approved.

Carried.

Closed Committee Meeting Minutes – September 16, 2021

22-013

**Moved by Councillor Sheard
Seconded by Councillor Barton**

NOW THEREFORE BE IT RESOLVED that the Closed Committee Meeting Minutes held on September 16, 2021, be approved.

Carried.

Closed Committee Meeting Minutes – October 21, 2021

22-014

**Moved by Councillor Ashley
Seconded by Councillor Andrews**

NOW THEREFORE BE IT RESOLVED that the Closed Committee Meeting Minutes held on October 21, 2021, be approved.

Carried.

Closed Committee Meeting Minutes – November 18, 2021

22-015

**Moved by Councillor Emery
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that the Closed Committee Meeting Minutes held on November 18, 2021, be approved.

Carried.

Closed Committee Meeting Minutes – December 16, 2021

22-016

**Moved by Councillor Frost
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that the Closed Committee Meeting Minutes held on December 16, 2021, be approved.

Carried.

4. SHORE/CONCESSION ROAD ALLOWANCES

Gregory Whiffen & Kristina Earle
45 Three Legged Lake Water

22-017

**Moved by Councillor Manners
Seconded by Councillor Barton**

NOW THEREFORE BE IT RESOLVED that Council approves the stopping up, closure and conveyance of the original shore road allowance fronting 45 Three Legged Lake Water on the basis of a straight-line extension of the side lot lines, subject to:

- (a) there being no outbuildings or encroachments on the property impacting any part of the boundaries between the applicants' property and the Massasauga Provincial Park property on the three existing sides; and
- (b) the applicants submitting a deeming by-law application to have Council pass a deeming by-law to be registered against the applicants' property, thereby allowing the shore road allowance portion to merge on title with the respective lot.

Carried.

5. CAO REPORT ON COUNCIL DIRECTIONS

22-018

**Moved by Councillor Mead
Seconded by Councillor Andrews**

NOW THEREFORE BE IT RESOLVED that Council receives the February 2022 CAO Report on Council Directions, as distributed.

Carried.

6. REPORT OF TASK FORCES/COMMITTEES

- **FINANCE AND ADMINISTRATION**

Land Acknowledgment Statement

22-019

**Moved by Councillor Sheard
Seconded by Councillor Ashley**

NOW THEREFORE BE IT RESOLVED that Council adopt the proposed Land Acknowledgment Statement, to be recited by a Member of Council at the start of regular and special meeting of Council and Committee, and at official events that are hosted by the Township; and

FURTHER IT BE RESOLVED that a By-law be brought forward to amend the Procedural By-law to incorporate the Land Acknowledgment Statement at Township Meetings.

Carried.

2022 Annual Work Programs

22-020

**Moved by Councillor Emery
Seconded by Councillor MacLeod**

NOW THEREFORE BE IT RESOLVED that Council receive the CAO's report on the 2022 work program.

Carried.

Council Chambers – Audio & Visual Upgrades

22-021

**Moved by Councillor Zanussi
Seconded by Councillor Frost**

NOW THEREFORE BE IT RESOLVED that Council allocate modernization funds and approve the proposal from Michael Enterprise Audio and Visual for the Council Chambers Audio and Visual Upgrades, in the amount of \$77,309.46, plus HST.

Carried.

Pregnancy & Parental Leave Policy

22-022

**Moved by Councillor Manners
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that Council approve and implement the proposed Pregnancy & Parental Leave Policy.

Carried.

Council Remuneration & Expenses 2021

22-023

**Moved by Councillor Andrews
Seconded by Councillor Emery**

NOW THEREFORE BE IT RESOLVED that Council receives and approves the Statement of Council Remuneration and Expenses for 2021.

Carried.

• **PUBLIC WORKS**

Vessel Operation Restriction Regulation (VORR)

22-024

**Moved by Councillor Ashley
Seconded by Councillor MacLeod**

NOW THEREFORE BE IT RESOLVED that Council direct staff to develop a policy and implementation plan that allows for the creation of a Vessel Operation Restriction Regulation (VORR) in the Township of The Archipelago.

Carried.

Northern Ontario Heritage Fund Corporation (NOHFC) Application

22-025

**Moved by Councillor Barton
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that Council approve the submission of an application to the Northern Ontario Heritage Fund Corporation (NOHFC) in the amount of \$200,000 to replace the external windows and doors at the Pointe au Baril Community Centre.

Carried.

7. CORRESPONDENCE

Council Correspondence

22-026

**Moved by Councillor Frost
Seconded by Councillor Zanussi**

NOW THEREFORE BE IT RESOLVED that Council receives the February 2022 Council Correspondence listing.

Carried.

8. OTHER BUSINESS

Rural Ontario Municipal Conference (ROMA) - Update

Councillor Manners and Councillor Sheard provided Council with a summary of the seminars they attended at the Rural Ontario Municipal Association Conference in January. Important conference topics included municipal natural assets, climate change discussions, and asset management plans.

Parry Sound Mega School

22-027

**Moved by Councillor Andrews
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that Council authorize the Reeve to sign a letter of support requesting a new Accommodation Review Committee to ensure that the Mega School being built in Parry Sound will accommodate the growing family populations of the West Parry Sound Region.

Carried.

Non-Profit Sector Appreciation Week

22-028

**Moved by Councillor MacLeod
Seconded by Councillor Andrews**

WHEREAS On December 9 ,2021 Bill 9, An Act to proclaim Non-Profit Sector Appreciation Week received Royal Assent; and

WHEREAS Ontario's non-profit sector is a major contributor to innovation, job creation and the economy delivering social, economic and environmental solutions, especially at the local community level; and

WHEREAS The Township encourages the community to thank and show their appreciation by continuing their support of the non-profit sector; and

NOW THEREFORE BE IT RESOLVED that Council of the Township of The Archipelago hereby proclaim the third week in February as Non-Profit Appreciation week.

Carried.

United Nations Declaration of Rights of Indigenous Peoples Act (UNDRIP) Funding

22-029

**Moved by Councillor Ashley
Seconded by Councillor Barton**

NOW THEREFORE BE IT RESOLVED that the Council for the Corporation of the Township of The Archipelago hereby supports the submission of an application for funding, to the Minister of Justice and Attorney General of Canada, by Plenty Canada (supported by the Canadian Biosphere Reserves Association and the 19 UNESCO Canadian Biospheres) related to the implementation of the United Nations Declaration of Rights of Indigenous Peoples Act (UNDRIP) to support the development of a discussion/webinar series regarding how UNDRIP came to be, what UNDRIP is and what could be the future of UNDRIP action in Canada focussing on a variety of themes.

Carried.

9. DEPUTATIONS

Christina Zardo. Food Cycle Science Corporation

Christina Zardo, Manager of Municipal Solutions at Food Cycle Science Corporation, presented on the company's indoor food recycler, FoodCycler. Ms. Zardo provided Council with an overview of how residential and commercial units can reduce the amount of organics going to the landfill and the different programs available for rural Northern communities.

Ms. Zardo answered Council's questions about the units and available programs.

Staff was directed to investigate and review both residential and commercial FoodCycler programs and report back at future Council meeting.

Council recessed for a meeting of the Committee of Adjustment at 10:56 a.m.

Council recessed for a break at 11:53 a.m. and resumed business at 12:02 p.m.

10. BY-LAWS

Transfer Payment Agreement for the Northern Ontario Resource Development Support (NORDS) Fund

2022-02

**Moved by Councillor Sheard
Seconded by Councillor Andrews**

That By-law Number 2022-02, being a By-law to Authorize the Execution of a Transfer Payment Agreement for the Northern Ontario Resource Development Support (NORDS) Fund, be read and finally passed in Open Council this 18th day of February, 2022.

Carried.

By-law to Amend By-law 2021-41

2022-03

**Moved by Councillor Ashley
Seconded by Councillor Zanussi**

That By-law Number 2022-03, being a By-law to amend By-law 2021-41 to deem Lot 17 of Plan M-198, in the geographic Township of The Archipelago not to be part of a registered plan of subdivision (Barret, 190 Healey Lake Water), be read and finally passed in Open Council this 18th day of February, 2022.

Carried.

11. REPORT OF TASK FORCES/COMMITTEES CONT'D

• HUMAN RESOURCES

Staffing Updates

22-030

**Moved by Councillor Zanussi
Seconded by Councillor Sheard**

NOW THEREFORE BE IT RESOLVED that Council approve the addition of the following positions to our staff complement:

- Building Inspector
- Planner
- Public Works Labourer
- Information Technology Resource Person

Carried.

12. DEPUTATIONS CONT'D

Diana Bailey- Pointe au Baril Library

On behalf of Council, John Fior thanked Diana Bailey for her years of service at the Pointe au Baril Public Library. Mr. Fior extended his best wishes to Ms. Bailey for a long and happy retirement.

13. QUESTION TIME

Councillor Manners reported on the recent press release from The Parry Sound District Social Services Administration Board (DSSAB) regarding the organization's homelessness initiatives and the breakdown of local municipalities' financial contributions to the agency. Based on the Archipelago's notable contributions, Councillor Manners suggested that the Township consider drafting its own press release, highlighting the Archipelago's valuable role in the West Parry Sound District.

Following discussion, staff was directed to draft a press release announcing the Archipelago's new Strategic Plan and recent Township success stories.

Council recessed for a lunch at 12:30 p.m. and resumed business at 1:04 p.m.

14. PUBLIC MEETING

Proposed Zoning By-law Amendment No. Z01-22
MacDonald, Bob and Morris, Heather
Part of Island 247A (Mac Mac Island)

At 1:05 p.m., Council held a Public Meeting to consider proposed Zoning By-law Amendment Number Z01-22, MacDonald, Bob and Morris, Heather.

Reeve Liverance called the meeting to order. Cale Henderson, Manager of Development & Environmental Services, summarized the application.

No public was in attendance.

Reeve Liverance declared the public meeting closed at 1:12 p.m.

15. BY-LAWS CONT'D

MacDonald/Morris – Zoning By-law Amendment No. Z01-22

A2103-22

Moved by Councillor Sheard
Seconded by Councillor Manners

That By-law Number A2103-22, to amend By-law No. A2000-07 (the Comprehensive Zoning By-law) for Island No. 247A (Mac Mac Island), being Parcel 17393 PSNS, in front of the geographic Township of Harrison, be read and finally passed in Open Council this 18th day of February, 2022.

Carried.

MacDonald, Bob and Morris, Heather
Authorize the execution of a development agreement
Island No. 247A, being Parcel 17393 PSNS, in front of the geographic Township of Harrison.

2022-04

Moved by Councillor Frost
Seconded by Councillor Emery

That By-law Number 2202-04, being a By-law to authorize the execution of a development agreement between Bob MacDonald/Heather Morris and the Corporation of the Township of The Archipelago, be read and finally passed in Open Council this 18th day of February, 2022.

Carried.

16. CONFIRMING BY-LAW

2022-05

Moved by Councillor Mead
Seconded by Councillor Frost

That By-law Number 2202-05, being a By-law to Confirm the Proceedings of the Regular Meeting of Council held on February 18th, 2022, be read and finally passed in Open Council this 18th day of February, 2022.

Carried.

17. ADJOURNMENT

22-031

Moved by Councillor Andrews
Seconded by Councillor Emery

NOW THEREFORE BE IT RESOLVED that the Regular Meeting of Council held on February 18th, 2022 be adjourned at 1:14 p.m.

Carried.

TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Martin, Clerk

Draft