



MINUTES
COMMITTEE OF THE WHOLE
February 17, 2022
Via Zoom Meeting
9 James Street, Parry Sound, Ontario

Council Members Present: Reeve: Bert Liverance
Councillors: Greg Andrews Ward 1
Laurie Emery Ward 1
Peter Frost Ward 2
Earl Manners Ward 3
Scott Sheard Ward 3
David Ashley Ward 4
Alice Barton Ward 4
Rick Zanussi Ward 4
Ian Mead Ward 5
Dan MacLeod Ward 6

Staff Present: John Fior, Chief Administrative Officer
Maryann Martin, Clerk
Joe Villeneuve, Manager of Corporate Services
Cale Henderson, Manager of Development & Environmental Services
Greg Mariotti, Manager of Operational Services
Erin Robinson, Chief Financial Officer/ Treasurer
Alana Torresan, Executive Assistant

1. FINANCE AND ADMINISTRATION

Land Acknowledgment Statement

John Fior presented the proposed Land Acknowledgment Statement.

The Committee discussed the Statement and inquired about the creation process. The Committee requested that the Statement be shared with neighbouring First Nation Communities for input and further personalization.

Staff was directed to bring a resolution forward to the February Council Meeting.

2022 Annual Work Programs

John Fior provided a summary of his report and explained how the 2022 Work Programs will be linked with the newly launched Strategic Plan and Performance Management Program.

Staff was directed to bring a resolution forward to the February Council Meeting.

Reeve Liverance requested that Short Term Rentals be added as a priority.

Council Chambers – Audio & Visual Upgrades

Maryann Martin provided the Committee with an update on the Council Chambers audio and visual upgrades. Mrs. Martin confirmed that a vendor was selected and that modernization funds would be utilized for the project.

Staff was directed to bring a resolution forward to the February Council Meeting.

Pregnancy & Parental Leave Policy

John Fior presented the proposed Pregnancy and Parental Leave Policy. The Committee discussed the policy and collectively expressed their support for its adoption.

Staff was directed to bring a resolution forward to the February Council Meeting.

Council Remuneration & Expenses 2021

Erin Robinson provided the Committee with an overview of the statement of remuneration and expenses paid in 2021 to Members of Council and Citizen Appointees to the local boards and Council Committees.

No issues were raised.

Councillor Zanussi provided Committee with a brief explanation of his District of Parry Sound Social Services Board (DSSAB) remuneration.

No issues were raised.

Legal Update

No issues were raised.

2. HUMAN RESOURCES

Closed Meeting

**Moved by Reeve Liverance
Seconded by Councillor Barton**

NOW THEREFORE BE IT RESOLVED that the Human Resources Committee move into a CLOSED MEETING at 9:59 a.m., pursuant to Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with person matters about an identifiable individual, including municipal or local board employees.

i) **Human Resource Matters**

Carried.

Open Meeting

**Moved by Councillor Barton
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that the Human Resources Committee move out of a CLOSED MEETING at 10:56 a.m.

Carried.

The Committee recessed for a break at 10:56 a.m. and resumed business at 11:09 a.m.

3. PUBLIC WORKS

Application to the Northern Ontario Heritage Fund Corporation (NOHFC)

Greg Mariotti announced that the Township received notice that the first stage of the Northern Ontario Heritage Fund Corporation (NOHFC) application process for the replacement of the external windows and doors at the Pointe au Baril Community Centre was approved.

Mr. Mariotti reported that the second stage of the process requires a more compressive package outlining the project, as well as a Council resolution supporting the application.

Staff was directed to bring a resolution forward to the February Council Meeting.

Kawaatebiishing Sculpture Donation

Greg Mariotti provided the Committee with a background overview of the Kawaatebiishing Sculpture and the current owners' offer to donate the sculpture to the Township. Mr. Mariotti highlighted potential locations for the sculpture and associated costs if Council decides to accept the sculpture as a donation.

The Committee discussed the sculpture and directed staff to organize a delegation by the sculpture owners for the March Council meeting.

Operational Services Update

Greg Mariotti reported on various recent public work activities and initiatives.

Mr. Mariotti provided an update on the encapsulated foam dock replacement program and requested Council approve a pre-budget expenditure of just under \$15,000 to pay for the 75% deposit for the replacement of the remaining un-encapsulated docks at Woods Bay, Kapikog, Devil's Elbow and Bayfield.

The Committee directed staff to proceed with the deposit payment.

Mr. Mariotti provided the Committee with an update and overview of the implementation process of installing a new Vessel Operation Restriction Regulation (VORR) in the Archipelago.

The Committee discussed the topic and expressed support of the creation of a VORR implementation plan and policy. The Committee also requested additional information on the current VORRs in the Township and what the process to eliminate an existing VORR involves.

Staff was directed to bring a resolution forward to the February Council Meeting.

Greg Mariotti presented a draft waste management by-law for the Committee's consideration. The final draft will come forward for approval in March.

The Committee recessed for lunch at 12:15 p.m. and resumed business at 1:02 p.m.

4. PLANNING AND BUILDING

J.L. Richards & Associates Limited. Development of Site Alteration By-law

Cale Henderson introduced Jason Ferrigan and Tori Ruck of J.L. Richards & Associates Limited, the Planning Firm contracted to complete the Township's Site Alteration By-law Review.

Mr. Ferrigan presented on the review process and project timeline. Mr. Ferrigan facilitated a discussion with the Committee pertaining to specific topics the Committee believed were important that the site alteration by-law review address.

Closed Meeting

**Moved by Reeve Liverance
Seconded by Councillor Emery**

NOW THEREFORE BE IT RESOLVED that the Planning and Building Committee move into a CLOSED MEETING at 1:47 p.m., pursuant to Section 239(2)(c)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with a proposed or pending acquisition or disposition of land by the municipality or local board; advice that is subject

to solicitor client privilege, including communications necessary for that purpose; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

i) **Property acquisition**

Carried.

Open Meeting

**Moved by Reeve Liverance
Seconded by Councillor Ashley**

NOW THEREFORE BE IT RESOLVED that the Planning and Building Committee move out of a CLOSED MEETING at 2:05 p.m.

Carried.

Building Permit Summary

No issues were raised.

5. ADJOURNMENT

Meeting adjourned at 2:12 p.m.

TOWNSHIP OF THE ARCHIPELAGO

Draft

Bert Liverance, Reeve

Maryann Martin, Clerk