



MINUTES
COMMITTEE OF THE WHOLE
January 13, 2022
Via Zoom Meeting
9 James Street, Parry Sound, Ontario

Council Members Present: Reeve: Bert Liverance
Councillors: Greg Andrews Ward 1
Laurie Emery Ward 1
Peter Frost Ward 2
Earl Manners Ward 3
Scott Sheard Ward 3
David Ashley Ward 4
Alice Barton Ward 4
Rick Zanussi Ward 4
Ian Mead Ward 5
Dan MacLeod Ward 6

Staff Present: John Fior, Chief Administrative Officer
Maryann Weaver, Clerk
Cale Henderson, Manager of Development & Environmental Services
Greg Mariotti, Manager of Operational Services
Erin Robinson, Chief Financial Officer/ Treasurer

1. STRATEGIC

Township of The Archipelago Strategic Plan 2021

John Fior presented the revised Strategic Plan and highlighted how the document would be incorporated into day-to-day operations at the Township.

The Committee discussed the updated Strategic Plan and identified minor revisions. Staff was directed to make the necessary amendments and bring a resolution forward to the January Council Meeting.

2. FINANCE AND ADMINISTRATION

2022 Budget Discussion

Erin Robinson provided the Committee with an update on the 2022 budget process. Ms. Robinson noted that she will be scheduling meetings in late January with CAO,

John Fior, and Senior Managers to discuss department budgets. Budget meetings with Committee Chairs and Senior Managers will be scheduled for the first week of February.

Ms. Robinson also shared that the budget is now flowing fully electronically, resulting in more efficient reporting.

Finance Chair, Councillor Ashley, noted that Councillor budget suggestions should be shared with Committee Chairs in the next week to ensure this information is considered during upcoming budget meetings.

Legal Update

No issues were raised.

3. PLANNING AND BUILDING

Closed Meeting

**Moved by Councillor Barton
Seconded by Councillor Mead**

NOW THEREFORE BE IT RESOLVED that the Planning and Building Committee move into a CLOSED MEETING at 9:34 a.m., pursuant to Section 239(2)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

i) OPA No. 68 and ZBLA No. Z02-20 (Gates) – OLT Appeal Update

Carried.

Open Meeting

**Moved by Councillor Andrews
Seconded by Councillor Frost**

NOW THEREFORE BE IT RESOLVED that the Planning and Building Committee move out of a CLOSED MEETING at 10:08 a.m.

Carried.

Building Permit Summary

No issues were raised.

4. HUMAN RESOURCES

Closed Meeting

**Moved by Councillor Zanussi
Seconded by Councillor Manners**

NOW THEREFORE BE IT RESOLVED that the Human Resources Committee move into a CLOSED MEETING at 10:10 a.m., pursuant to Section 239(2)(e)(f) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, to deal with personal matters about an identifiable individual, including municipal or local board employees.

i) Human Resource Matters

Carried.

Open Meeting

**Moved by Councillor Emery
Seconded by Councillor Sheard**

NOW THEREFORE BE IT RESOLVED that the Human Resource Committee move out of a CLOSED MEETING at 10:34 a.m.

Carried.

The Committee recessed for a break at 10:35 a.m. and resumed business at 10:44 a.m.

5. PUBLIC WORKS

Operational Services Update

Greg Mariotti reported on various recent public works activities and initiatives. Mr. Mariotti provided updates on blue bin costs and 2021 transfer site bin removal statistics.

Mr. Mariotti also reported on the implementation of 'free waste tags' for Township ratepayers to utilize once a year. The coupon system would assist the Public Works department in collecting waste usage data.

The Committee discussed the program and directed staff to provide more information on how the program will be rolled out and communicated within the community.

Application to the Northern Ontario Resource Development Support Fund (NORDS)

Mr. Mariotti provided the Committee with a summary of the NORDS funding program and his recommendation to submit an application in the amount of \$170,569.37, to subsidize construction costs to micro-seal and line paint Skerryvore Community Road.

Staff was directed to bring a resolution forward to the January Council Meeting.

Northern Ontario Heritage Fund Corporation (NOHFC) – Community Enhancement Program funding

Mr. Mariotti reported on the Township's recent \$200,000 NOHFC Community Enhancement Program funding application for the replacement of exterior windows and doors at the Pointe au Baril Community Centre. Mr. Mariotti noted that if the Township is successful in the first stage of the application process, the second stage will consist of the submission of project quotes and a resolution from Council to proceed with the application process.

6. ADJOURNMENT

Meeting adjourned at 11:12 a.m.

TOWNSHIP OF THE ARCHIPELAGO

Bert Liverance, Reeve

Maryann Weaver, Clerk